

Medical Officer - 602

General Medical Officer

Active participation in a biomedical research program as demonstrated by at least two of the following:

- Consistently exhibits authoritative knowledge of planning and evaluation policies for a portfolio of research projects, research programs and/or contracts in assigned program areas.
- Maintains an active medical license.
- Actively participates in Continuing Medical Education Program, such as attendance at Grand Rounds.
- Proactively shares knowledge or provides assistance at least two junior staff members or trainees.
- Serves as a role model for leadership by encouraging teamwork and a collaborative approach.
- Fosters collaboration by coordinating program efforts with Division/Program/Branch staff, other Institute Divisions, and NIH staff offices as required.
- Fully supports IC FY 2008 fiscal budget policies by planning to assure the best possible use of IC funds allocated to research.
- Notable scientific, clinical or professional accomplishments as exemplified by receiving awards, appointments to committees or scientific society positions, or peer recognition through invitations to provide presentations.
- Performs QC, Records Test Results
- Performs and consistently documents required QC, error-free preventative maintenance and other function checks.
- Performs timely troubleshooting; recognizes QC trends, or other deviations and documents actions.
- Informs supervisor promptly of unusual findings in a timely manner.
- Demonstrates computer competency. Consistently performs error-free manual data entry and the required documentation for result modifications and alert limits calls. Effectively uses the laboratory website to answer inquiries regarding lab tests.
- Demonstrates knowledge of QC, computer data entry and instrumentation to internal and external DLM customers by providing accurate and timely information in response to questions. Informs QC/QA personnel of systematic problems.

Research Program is expanded or enhanced, as evidenced by one of the following:

- Develops collaborative arrangements with at least two other institutes to enhance IC research.
- Formulates and presents new basic and clinical research concepts; performs scientific and administrative reviews or analyzes of applications/proposals from a programmatic viewpoint
- Analyzes current research activities and program needs and identifying areas of underdevelopment.
- Establishes goals and directions for relevant research.
- Provides direction for solicitation, review, and funding for new research initiatives (if extramural)

Maintains knowledge of policies, procedures and state of science in areas of responsibility as evidenced by:

- Stays abreast of scientific advances in the field in areas of review responsibility by attending at least two meetings, workshops, seminars, etc., per year in a relevant topic (e.g. on-campus seminars or special interest group presentations).
- Provides clear and accurate information on laboratory safety, research policy and procedures, to research and laboratory staff.
- Identifies areas of professional development needs and obtains training to effect improvement in job performance.
- Participates regularly in staff meetings and informational meetings.

IC Specific Performance Outcomes