What type of PII is allowed in WiTS attachments?

- Social Security Number
- Employee Name
- Date of Birth (DOB)
- Employee Identity Document (ID) (no photos)
  - Examples include: Voter registration card, U.S. military card or draft record, Military dependent’s ID card, U.S. Coast Guard Merchant Mariner Document (MMD) card, Native American tribal document, etc.
- NIH Badge ID (no photos)
- Salary Information
- Mailing Address
- E-mail Address
- Phone Number
- Employment Status
- User Credentials
  - Examples include: System usernames and passwords
- Medical Notes
  - Examples include: Notes from doctors excusing an employee’s absence or to confirm the need to provide reasonable accommodations in conditions of employment. Must NOT contain the employee’s actual illness or affliction.
- Educational Documents
  - Examples include: Copies of diplomas, transcripts, certificates from colleges, universities, etc.
- Military Status
  - Examples include: Documents confirming an employee’s veteran status and/or active duty orders
- Taxpayer ID
- Financial Account Information
  - Examples include: Payroll documents or pay slips
- Legal Documents
  - Examples include: Settlement Agreements, MOUs, Divorce Decrees, etc.