

NIH EXLP | ALUMNI EVENT AGENDA

March 20-21, 2024
NIEHS, Durham, NC

MARCH 20, 2024

TIME	EVENT	SPEAKERS	LOCATION
1:00 p.m.	Arrival/Registration	NIEHS Staff/Keisha Berkley, ExLP Program Manager	NIEHS, room TBD
1:30 -1:45 p.m.	Welcome and Opening Remarks	Dr. Rick Woychik, Director, NIEHS & Dr. Trevor Archer, Deputy Director, NIEHS	Rodbell Auditorium, NIEHS
1:45-3:00 p.m.	Panel Discussion: Connect and Learn with NIEHS	<p>NIEHS ExLP Alums</p> <p>Trevor K. Archer, Ph.D. NIH Distinguished Investigator Deputy Director, NIEHS</p> <p>Gwen W. Collman, PH.D., FISEE Director, Office of Scientific Coordination, Planning and Evaluation, NIEHS</p> <p>Christine Flowers, M.A. Director, Office of Communications and Public Liaison</p> <p>Janet Hall, M.D., M.S Clinical Director, NIEHS</p> <p>Jerrell Yakel, Ph.D.</p>	Rodbell Auditorium, NIEHS

		Senior Investigator, NIEHS	
3:00-3:15 p.m.	BREAK		
3:15-4:30 p.m.	NIEHS Tour: Labs and Campus		NIEHS Campus
4:30-5:00 p.m.	Wrap-Up	Keisha Berkley, ExLP Program Manager	Rodbell Auditorium, NIEHS
5:00 Until	Dinner Two Options: Dine with Members of Your Cohort (On Your Own) -Or- Dine with all ExLP participants (Organized Dinner)		TBD
Evening	Hotel Check-In		

MARCH 21, 2024

TIME	EVENT	SPEAKER	LOCATION
8:30 – 9:00 a.m.	Welcome Establish Community Norms Agenda Setting Group Photo	Dr. Anita Kishore, NIH ExLP Facilitator & Amiko Matsumoto, Facilitator/Coach, Partnership for Public Service	Rodbell Auditorium, NIEHS
9:00-10:30 a.m.	Interactivity Activity and Promising Practices: Coaching, Mentoring and Sponsorship	Dr. Anita Kishore, & Amiko Matsumoto	Rodbell Auditorium, NIEHS
10:30-10:45 a.m.	BREAK		
10:45-Noon	Leading in a Hybrid Work Environment	Dr. Anita Kishore, & Amiko Matsumoto	Rodbell Auditorium, NIEHS
12:00 – 1:15 p.m.	Lunch (on your own)		Rodbell, Auditorium, NIEHS
1:15-2:45 p.m.	Leading in a Hybrid Work Environment Continued	Dr. Anita Kishore, Amiko Matsumoto	Rodbell Auditorium, NIEHS

2:45-3:30 p.m.	Closing Ceremony/Acknowledgements	Dr. Anita Kishore,	Rodbell Auditorium, NIEHS
3:30 -3:45 p.m.	Closing Remarks	Dr. Trevor Archer	Rodbell Auditorium, NIEHS
3:45 p.m.	Depart NIEHS		

Day 2 Description

Dr. Anita Kishore, NIH ExLP Lead Instructor and Amiko Matsumoto, Partnership Executive Coach and Facilitator will engage participants in discussion, interactive activities and reflection opportunities related to leadership topics identified by NIH ExLP alum. This session will serve as a “deep dive” on personal leadership development and employee engagement topics selected by NIH ExLP alum. This day-long session will allow NIH ExLP alum to share their experiences, discuss promising practices related to their own leadership development and the development of their employees and receive resources and tools to support their role as supervisors/managers.

Seminar Description

Promising Practices: Coaching, Mentoring and Sponsorship

An essential component of leadership is the ability to effectively develop others. Leaders who provide coaching, mentoring and sponsorship opportunities are investing in the growth and development of their employees. This session will provide an overview of coaching, mentoring and sponsorship and highlight the differences between them. This session will also address how to leverage coaching, mentoring and sponsorship to ensure employees receive equitable access to growth and advancement opportunities.

Session Objectives:

- Define and describe coaching, mentoring and sponsorship
- Clarify the differences between coaching, mentoring and sponsorship
- Identify how to leverage coaching, mentoring and sponsorship opportunities to create an inclusive workplace

Seminar Description

Leading in a Hybrid Work Environment

The federal work environment is changing. The future is more likely to be hybrid (virtual and in-person). Employees today have come to expect greater flexibility and autonomy. This seminar will focus on examining research about effective leadership in hybrid work environments and

sharing best practices related to employee engagement and management in a hybrid work environment.

OBJECTIVES

- Create a shared understanding of the hybrid work environment and the impact on employees
- Examine research related to effective leadership and employee management practices in hybrid work environments
- Discuss and share best practices for successfully leading in a hybrid work environment including the utilization of technology and implementing inclusive leadership practices