

NIH EXLP | ALUMNI EVENT AGENDA

November 1-2, 2023

NIEHS, Durham, NC

NOVEMBER 1, 2023

TIME	EVENT	SPEAKER	LOCATION
1:00 p.m.	Arrival/Registration	NIEHS Staff/Keisha Berkley, Program Manager, ExLP	Rodbell auditorium Entrance, NIEHS
1:30 -1:45 p.m.	Welcome and Opening Remarks	Dr. Rick Woychik, Director, NIEHS & Dr. Trevor Archer, Deputy Director, NIEHS	Rodbell Auditorium, NIEHS
1:45-3:00 p.m.	Connect and Learn with NIEHS	NIEHS ExLP Alums	Rodbell Auditorium, NIEHS
3:00-3:15 p.m.	BREAK		
3:15-4:15 p.m.	NIEHS History and Walking Tour	TBD	NIEHS Campus
4:15-5:00 p.m.	Day 1 Debrief Preview of Day 2 Closing	Keisha Berkley, ExLP Program Manager	Rodbell Auditorium, NIEHS
5:00 Until	Dinner Two Options: Dine with Members of Your Cohort (On Your Own) -Or- RSVP for ExLP Alum Organized Dinner (RSVP Required)		Local Restaurant for Organized Dinner Shuttle to and from the NIEHS campus provided
Evening	Hotel Check-In		

NOVEMBER 2, 2023

TIME	EVENT	SPEAKER	LOCATION
8:30 – 9:00 a.m.	Welcome and Introductions	Dr. Anita Kishore, NIH ExLP Facilitator & Amiko Matsumoto, Facilitator/Coach,	Rodbell Auditorium, NIEHS

		Partnership for Public Service	
9:00 – 9:30 a.m.	Group Photo Fun Activity	Dr. Anita Kishore, & Amiko Matsumoto	Rodbell Auditorium, NIEHS
9:30-10:30 a.m.	Promising Practices: Coaching, Mentoring and Sponsorship	Dr. Anita Kishore, & Amiko Matsumoto	Rodbell Auditorium, NIEHS
10:30-10:45 a.m.	BREAK		
10:45-Noon	Leading in a Hybrid Work Environment	Dr. Anita Kishore, & Amiko Matsumoto	Rodbell Auditorium, NIEHS
12:00 – 1:15 p.m.	Lunch		NIEHS Cafeteria
1:15-2:45 p.m.	Leading in a Hybrid Work Environment Continued	Dr. Anita Kishore, Amiko Matsumoto	Rodbell Auditorium, NIEHS
2:45-3:30 p.m.	Closing Ceremony/Acknowledgements	Dr. Anita Kishore,	Rodbell Auditorium, NIEHS
3:30 -3:45 p.m.	Closing Remarks	Dr. Trevor Archer	Rodbell Auditorium, NIEHS
3:45 p.m.	Depart NIEHS		

Day Two

Dr. Anita Kishore, NIH ExLP Lead Instructor and Amiko Matsumoto, Partnership Executive Coach and Facilitator will engage participants in discussion, interactive activities and reflection opportunities related to leadership topics identified by NIH ExLP alum. This session will serve as a “deep dive” on personal leadership development and employee engagement topics selected by NIH ExLP alum. This day-long session will allow NIH ExLP alum to share their experiences, discuss promising practices related to their own leadership development and the development of their employees and receive resources and tools to support their role as supervisors/managers.

Promising Practices: Coaching, Mentoring and Sponsorship

An essential component of leadership is the ability to effectively develop others. Leaders who provide coaching, mentoring and sponsorship opportunities are investing in the growth and development of their employees. This session will provide an overview of coaching, mentoring and sponsorship and highlight the differences between them. This session will also address how to leverage coaching, mentoring and sponsorship to ensure employees receive equitable access to growth and advancement opportunities.

OBJECTIVES

- Define and describe coaching, mentoring and sponsorship.
- Clarify the differences between coaching, mentoring and sponsorship.
- Identify how to leverage coaching, mentoring and sponsorship opportunities to create an inclusive workplace.

Leading in a Hybrid Work Environment

The federal work environment is changing. The future is more likely to be hybrid (virtual and in-person). Employees today have come to expect greater flexibility and autonomy. This seminar will focus on examining research about effective leadership in hybrid work environments and sharing best practices related to employee engagement and management in a hybrid work environment.

OBJECTIVES

- Create a shared understanding of the hybrid work environment and the impact on employees.
- Examine research related to effective leadership and employee management practices in hybrid work environments.
- Discuss and share best practices for successfully leading in a hybrid work environment including the utilization of technology and implementing inclusive leadership practices.