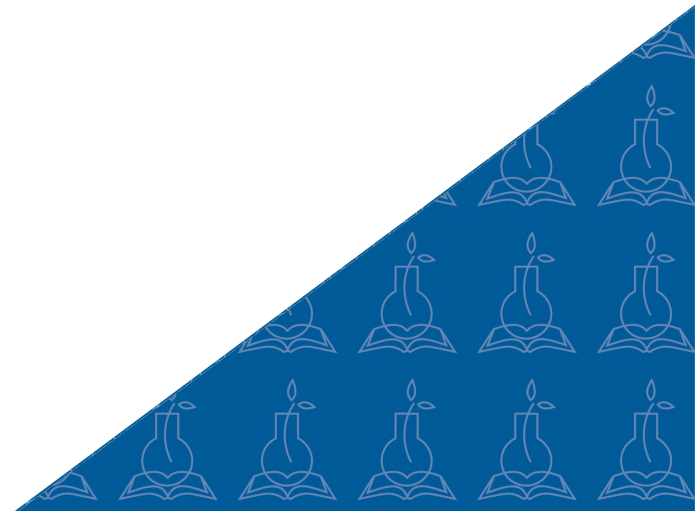


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# NIH Management Intern Program

*Information Session, March 12, 2020*



# Information Session Agenda

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Overview of NIH MI Program

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Eligibility and Application Process

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Assessment Process and Preparation

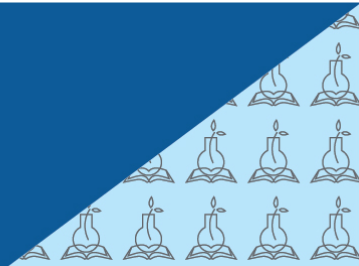
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The MI Experience – Panel Discussion

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# About the Management Intern Program

Established in 1957

Challenging two year career development program

An opportunity for NIH employees to pursue a different career

- Administrative Management
- Budget and Finance
- Contracts and Procurement
- Grants Management
- Human Resources Management
- Information Technology
- Management and Program Analysis



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# Program Designed for Leadership Development



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# Opportunities to Develop Professional Relationships



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# Benefits of Applying

Develop leadership, analytical thinking and communication skills

Join a mutually supportive cohort of interns and fellows

Broaden professional network

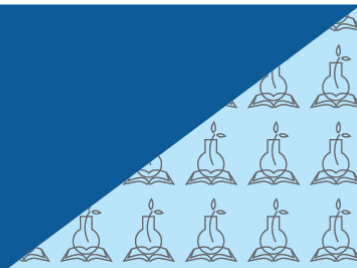
Select a mentor to guide career development

Interact with NIH leadership

Take direction in your career



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# Intern Expectations

Make the most of your two years!

- Perform at a high level!
- Be able to manage multiple ongoing projects
- Take on new and dynamic rotational opportunities

Create and execute an Individual Development Plan

Develop a training plan to hone competencies

Graduate from the program as the Class of 2022



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# What are the Eligibility requirements?

US Citizen

Current Title 5 NIH employee

- career/career-conditional
- Veteran Recruitment Appointment (VRA)
- Schedule A appointment
- other appointment offering non-competitive conversion

Able to work full-time

GS-7 through GS-12 **OR** wage-grade equivalent

Continuously employed by the NIH for the previous 52 weeks, with no break in service within 30 days of the announcement closing date

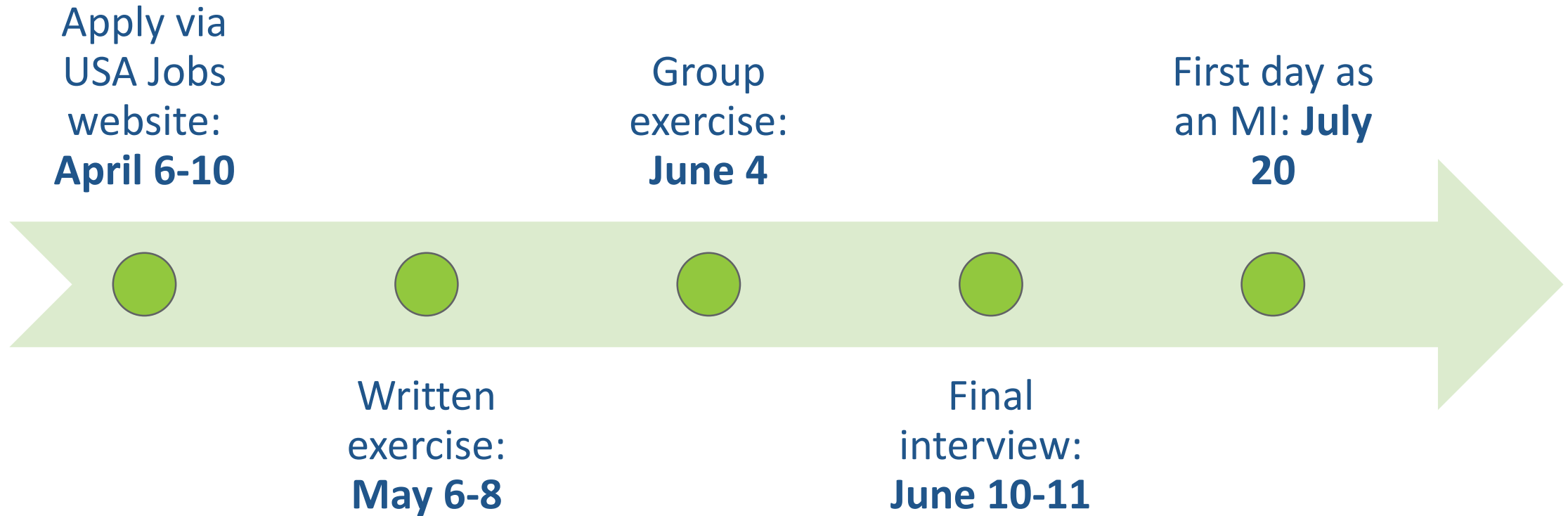


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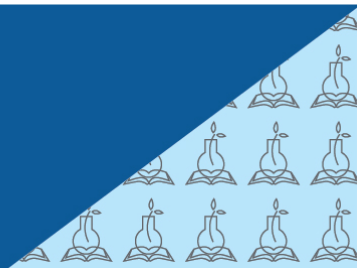
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# 2020 MI Application Timeline



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Program Questions :  
[mi\\_info@od.nih.gov](mailto:mi_info@od.nih.gov)

Eligibility/Pay/HR-  
related Questions:  
[Chelsea.Day@nih.gov](mailto:Chelsea.Day@nih.gov)



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# The MI Experience – Panel Discussion

Jason Shockey, MI Class of 2021

Dusty Hatfield, MI Class of 2020

Lisa Portnoy, Deputy Executive Officer, NIDCD, and  
ATC MI Subcommittee – Chair

Chelsea Day, Human Resources Specialist,  
OD/OHR/CSD



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